



Devon Closewool Sheep Breeders' Society

Basic Instructions on how to complete On-Line Registration

The following notes provide a quick overview on how to complete your registrations online. Detailed instructions on how to use the full facility are available on the website.

1. Go to www.devonclosewool.com and click on the link "Ped eWeb".
2. Enter your flock no and password as provided by the Secretary. Note, if you have mislaid this or would like to change it please email the secretary.
3. Click on "Manage Your Flock". You will then be asked for your email address.

Devon Closewool

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Manage your Flock : 00003 - Mr R Hutchings

The Devon Closewool are in the process of carrying out their Annual Survey. This survey can be completed in 'Manage your Flock' and Select Survey.

Births	Select this option to notify all births
Deaths/Slaughter	Notify the Society of any deaths or slaughters
Transfers	Notify the Society of any transfers
Survey	Complete the Society Survey
View / Change your contact details	Select this option to notify the Society of changes to your name, address or contact details

4. Click on "Births". Complete one "form" for each animal. Type in tag no, date of birth, sex, and name (if desired). Select NS for natural service /AI/ET from list. Select sire & dam either from list if it is your own, or use "search" to find it. Complete "litter size" and "registration type".

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Births [Help ?](#)

* EID Tag : UK0375405/

(Optional) Manage Tag :

* Date of Birth : 0 ▾ ▾ 2017

* Sex : Female ▾

* Name :

(Optional) NS/AI/ET :

AI / ET Date : 0 ▾ ▾

* Sire : [Search for Sire](#)
This list contains alive registered males with progeny, for a full list click on 'Search for Sire'

* Dam : [Search for Dam](#)

Number Born : 2

(Optional) Scrapie :

Repeat Info : **To retain all the information on the screen for siblings, tick the 'Repeat Info' box**

Secretary: Mrs Alison Green
School Farm, East Down, Barnstaple, Devon, EX31 4LX
Tel: 01271 850298; Email: devonclosewoolssheep@gmail.com



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5. Click on "add to list of applications" and repeat process for each animal.
6. When finished the batch, click on "submit application to breed society".
7. After each submit, you can print off summary of applications you have done.
8. Finally click on "return to manage your flock" where you will find a 'shopping basket' with summary of fees due.
9. Click on "Subscription renewals". Select "Subscription" and it will appear in your 'shopping basket'.
10. Click on "Other fees" if you have private sales to declare.
11. Finally click on "return to manage your flock" where once again these transactions will be in your shopping basket ready to print a remittance slip to either send with a cheque or that can be paid via your online banking.
12. There are other features that you can use to "tidy up" your flock such as "Deaths/Slaughter" where you can tick off all the animals that have died. "Transfers" where you can identify any animals you have sold/transferred. "Identify animals for sale/hire" where you can highlight any animals you may wish to sell/hire.

Devon Closewool

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Notification of transfer of ownership

Registration No :	<input type="text"/>	Enter any part of the reg.no
Sex :	<input type="text"/>	Enter the sex
Animal Name :	<input type="text"/>	Enter any part of the name
EID Tag :	<input type="text"/>	Enter any part of the EID Tag
Manage Tag :	<input type="text"/>	Enter any part of the Manage Tag
Breeder :	<input type="text"/>	Enter the member no of the breeder

Click on appropriate heading to change display order, click again to reverse the order
Only fully registered animals are displayed in the list below

transfer	Reg. No	Name	EID Tag	Manage Tag	Breeder	DOB	Sex
<input type="checkbox"/>	DC01000		UK0365577/00229		00003		M
<input type="checkbox"/>	DC01001		UK0115585/00659		00335	01/01/2015	M
<input type="checkbox"/>	DC01002		UK0365577/00425		00003	01/01/2015	F
<input type="checkbox"/>	DC01003		UK0365577/00426		00003	01/01/2015	F
<input type="checkbox"/>	DC01004		UK0365577/00427		00003	01/01/2015	F
<input type="checkbox"/>	DC01005		UK0365577/00428		00003	01/01/2015	F
<input type="checkbox"/>	DC01006		UK0365577/00429		00003	01/01/2015	F
<input type="checkbox"/>	DC01007		UK0365577/00430		00003	01/01/2015	F
<input type="checkbox"/>	DC01008		UK0365577/00431		00003	01/01/2015	F
<input type="checkbox"/>	DC01009		UK0365577/00432		00003	01/01/2015	F

Transfer details :

1. If you have sold this/these animal(s) to a member, click here for member details [Search for New Owner](#)

2. If you are sure that the buyer is not a member, click here to enter their details [Enter buyer details](#)

Date Sold : Enter the date the animal(s) were actually sold

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Please note transfers of ownership should be made within 30 days.

Devon Closewool

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Notifications of Deaths

Registration No : Enter any part of the reg.no

Sex : Enter the sex

Animal Name : Enter any part of the name

EID Tag : Enter any part of the EID Tag

Manage Tag : Enter any part of the Manage Tag

Breeder : Enter the member no of the breeder

Reasons for death are held confidentially by the Society for statistical purposes only, and are not visible in the on-line Flock Book

Click on appropriate heading to change display order, click again to reverse the order

dead	Date Died DD/MM/YYYY	Died How ?	Details Max. 40 chars.	Reg. No	Name	EID Tag	DOB	Sex
<input type="checkbox"/>		Died ▼		DC01000		UK0365577/00229		M
<input type="checkbox"/>		Died ▼		DC01001		UK0115585/00659	01/01/2015	M
<input type="checkbox"/>		Died ▼		DC01002		UK0365577/00425	01/01/2015	F
<input type="checkbox"/>		Died ▼		DC01003		UK0365577/00426	01/01/2015	F
<input type="checkbox"/>		Died ▼		DC01004		UK0365577/00427	01/01/2015	F
<input type="checkbox"/>		Died ▼		DC01005		UK0365577/00428	01/01/2015	F
<input type="checkbox"/>		Died ▼		DC01006		UK0365577/00429	01/01/2015	F
<input type="checkbox"/>		Died ▼		DC01007		UK0365577/00430	01/01/2015	F
<input type="checkbox"/>		Died ▼		DC01008		UK0365577/00431	01/01/2015	F

Please do contact the Secretary if you encounter any problems – this is new to us all! And be assured that nothing goes “live” until the Secretary has had the chance to review and accept the entries as being correct.

If you need further assistance please do not hesitate to contact the Secretary.

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